

BOLTON BY BOWLAND, GISBURN FOREST AND SAWLEY PARISH COUNCIL

MINUTES OF THE MEETING OF 20 OCTOBER 2025

HELD AT TOSSIDE COMMUNITY HALL AT 7.30 PM

Present: Cllrs A Yates (Chair), H Fortune, L Marsden, S Mitchell, A Murphy, S Whittaker, Clerk

1. To receive and approve apologies for absence

Cllrs Rob Veitch and Paul Wilson

2. To receive declarations of pecuniary or personal interest

Cllr Whittaker declared an interest in item 6, Planning Applications, in respect of 3/2025/0735.

3. Adjournment for public session

It was noted that several local parishes had placed large poppies on lamp posts and it was queried whether the parish council could do the same. It was explained that this had not been considered, to date, by this parish council and it would be too late to get poppies in place this year. It was agreed that the potential purchase of poppies for future years would be discussed at a meeting in due course.

4. To resolve to confirm the Minutes of the Parish Council meeting held on 15 September 2025

The Minutes of the meeting held on 15 September 2025 were approved and duly signed by the Chair.

5. Matters Arising not covered elsewhere on the Agenda – For Information Only

None

6. To consider any response to be made to planning applications

3/2025/0700 Calder House, Settle Road, Bolton by Bowland

3/2025/0735 Laneside Farm, Sawley Old Brow, Sawley

There were no objections to the above applications.

3/2025/0517 Dockber Laithe Farm, Sawley

It was agreed that this application could not be challenged on building grounds but that environmental concerns should be expressed to RVBC.

8. Accounts

To approve the bank balance as of 14 October 2025 of £63,110 Approved by all

To consider and approve any invoice payments due:

1. Mrs C A Holmes	£214.96	September 2025 salary
2. N W Accountants	£15.00	Monthly fee
3. Altham Parish Council	£340.96	SpID hire
4. Bolton by Bowland Village Hall	£20.00	Room hire
5. Tosside Community Hall	£20.00	Room fee
6. HMRC	£155.00	Quarterly PAYE

8 To consider an update on the proposal for a Community Emergency Plan (“the Plan”)

An update was provided on the information gathering exercise which had been initiated. The Chair confirmed he had consulted further with Sarah Wells of RVBC. Some members of the group involved with the Plan were going to attend a meeting with Silverdale Parish Council, who had already implemented a CEP, on 11 November 2025.

9. To receive an update on the proposal for CCTV cameras in the villages

The Chair confirmed that a policy and procedures document had been drafted, based on a document already in place in a village with CCTV. The application for data protection registration was in progress. A quotation of £1,140 had been obtained for the provision of one camera from a reputable supplier and this quotation was approved, subject to all other necessary implementation procedures being followed. Another potential location for the siting of CCTV in Holden was suggested but it was agreed that there were other complicating factors with that particular location which would need to be resolved.

10. To consider the latest information available regarding the B4RN project

In the absence of both Rob Veitch and Paul Wilson this item was not considered.

11. Matters brought forward by members – For Information Only

Alex Murphy produced a map showing the intended locations of the grit bins and these were considered further and confirmed.

Lynn Marsden reported that Holden Clough nursery would prefer that the defibrillator currently inside the property was located at a different site and it was agreed that this should be discussed further with the owners.

It was reported that certain residents of Holden were tipping garden waste directly into the stream on regular occasions and it was agreed that appropriate by-laws about this issue should be researched.

It was noted that LCC had not responded to an email sent months ago regarding a damaged drain on the Settle Road and that this should be pursued.

12. Date and venue of next meeting

Tuesday 02 December 2025 at 7.30 pm in Bolton by Bowland Village Hall

Part II

An application to be considered as a candidate to join the Parish Council had been received and circulated by email prior to the meeting. It was agreed that the candidate concerned should be invited to the next meeting for a discussion with councillors.

DRAFT